

## Minutes

### Mecklenburg County Public Library (MCPL) Trustees

January 19, 2022

Boydton Public HQ Facility-1294 Jefferson St., Boydton, VA 23917

Present: Chairperson Jane Lipscomb, Vice-Chairperson Ramona Field, Secretary Hilda Puryear, Bill Voorhies, Director Robert Rosenthal, Business Manager Connie Boyd

Chairperson Jane Lipscomb called the meeting to order at 2:01 pm

- I. Approval of the minutes, motion made by Ramona Field, 2<sup>nd</sup> by Hilda Puryear, motion carried.
- II. Reports
  - a. Director's report: Robert spoke at the January meeting of the Mecklenburg County Board of Supervisors. He talked about what the library has to offer. He spoke with the Board of Supervisors about the STACC Program. ( Supporting Testing Access Through Community Collaboration) Robert explained his reasons for not participating. The board supported his decision. Robert spoke of Covid cases among employees and employee exposure to Covid to the Library Board. The members of the Library Board of Trustees discussed the STACC Program and were not in favor of participating.
  - b. Financial report: Strong financial position. The library has received the ARPA Grant of \$20,470.00. The grant money is being used for Hoopla Digital, Internet Data, and a Studio Area for patron access. State Aid will be down next year.
  - c. Circulation report: Up from this time last year. We have been approached by the local schools requesting library cards for students. Leah Davis has been responsible for taking care of this large request. This has increased our number of new patrons.
  - d. Technology report: Hot spots are continuing to have good circulation, Chromebooks are not as popular. We have added 5 new scanners to our system this year. We are planning to buy 7 new computers and monitors this year. We will wait on upgrading to Windows 11 until next year. Jonathan Arintok is working on setting up a computer to use Linux to see how that will be received by patrons.
- III. Old/Unfinished Business
  - a. Granite-internet/e rate: We have had a rough start making the change to Granite as the middleman for phone and internet. There has been an issue with our internet being intermittent, but Granite has reset the equipment and it seems everything is working better. We have signed a 2-year contract with Shentel to provide internet at the Clarksville location.
  - b. Grant Update: We have received all of the reimbursement from the Cares Grant. We have received partial reimbursement from the ARPA Grant and feel the remaining will be coming shortly. This grant purchased Hoopla digital, Kajeet data and our media studio.

- c. Foundation update: The Foundation will meet in February. A donation can be made to the Foundation to benefit any of the Mecklenburg County Public Libraries.
  - d. Holiday Schedule: It follows the county schedule, with Saturdays added as needed.
  - e. Imagination Library: The Imagination Library is doing really well. Many children are signed up. The group will pay any expenses incurred on behalf of the Imagination Library.
- IV. New Business
- a. Substitute librarian/Staffing: A new staff member has been hired to fill in at any of the libraries when needed. This is a part time position.
  - b. VDHStac- Dale Sturdifen asked to speak to the board (he did not arrive before the meeting was adjourned)
  - c. Social media policy: The policy needs to be reviewed. This policy should be considered with hiring of new employees and with existing staff.
- V. Board Member matters: Cassandra Smith has resigned from the board.
- VI. Review meetings action items: none
- VII. Public comment: none
- VIII. Closed session: no
- IX. Adjournment: adjourned meeting at 2:30 pm.

Signature: Hilda J Puryear Date 7/20/2022  
Hilda Puryear, Secretary

Signature: Jane Lipscomb Date 7/20/2022  
Jane Lipscomb, Chairperson